

Application for Participation

Exhibitor Information

Company Name:

Tel:

Address:

Web:

E-mail:

VAT/Company ID:

Mobile:

IBAN:

Contact Person:

Booth Category

E-mobility **24 m²**

Bronze **25 m²**

Small **6 m²**

Silver **36 m²**

Medium **12 m²**

Gold **42 m²**

Large **20 m²**

Platinum **230 m²**

Additional Equipment

Name	Price	Quantity	Name	Price	Quantity
High display cabinet	€69		Low display cabinet	€46	
Display Shelf	€40		Shelves	€13	
Angled Shelves	€10		Built-in cabinet	€65	
Platform	€25		Info counter	€34	
Bar counter	€51		Coffee machine	€43	
Table	€21		Bar table	€26	
Chair	€16		Bar stool	€16	
Refrigerator	€59		Coat rack	€5	
Freestanding brochure stand	€60		Waste bin	€4	
Plasma TV 43"	€153		Electrical cabinet 5 kW	€64	
Plasma TV 65"	€270		Electrical cabinet 30 kW	€104	
Forklift truck**	€140/30min		Plasma TV 55"	€203	

*Closed storage behind a door or curtain can be arranged upon request. For any modifications please contact info@zg-gef.com.

**Forklift service* – €140 / 30 min. If forklift use is not pre-announced, the rate is €280 / 30 min

***Pictures of additional equipment you can find on our [web](#)

Booth cleaning service

Name	Price/Quantity	Name	Price/Quantity
E-mobility	€ 50	Bronze	included in the price
Small	€ 50	Silver	included in the price
Medium	€ 70	Gold	included in the price
Large	€ 100	Platinum	included in the price

*Cleaning includes vacuuming the stand, wiping surfaces, and waste removal.
Cleaning is performed overnight between the two exhibition days.

Marketing

Country of headquarters:

Communication language:

HR

ES

Company type

EN

IT

Active sectors:

DE

other

Would you like to contribute promotional materials to VIP gift packages?

If yes, please specify the materials:

Short company description (200 - 350 characters)

Extended company description (600 - 1,000 characters)

Optional fields

Company LinkedIn

Company Instagram

Company Facebook

Please list the names and positions of colleagues who will represent your company at GEF 2026:

*A **limited number of exhibitor accreditations** is available per stand. Exhibitors may participate **without accreditation**, but accreditation simplifies **entry and exit from Arena Zagreb**. For additional information please contact info@zg-gef.com.

Please attach a **vector version** of your company logo (EPS, PDF or SVG) together with the signed application form.

VAT is not included in the listed prices

All payments are made in EUR.

This Application for Participation constitutes a bilateral contract and obliges both parties to fulfill their contractual obligations.

General Terms and Conditions

Right to Participate

Participation in the fair is open to all natural and legal entities that have properly completed and signed the Application for Participation, and have fulfilled all obligations defined by these Terms and the official Fair Regulations. If the Exhibitor violates laws of the Republic of Croatia, all sanctions and penalties shall be borne solely by the Exhibitor. If the Exhibitor performs fiscalization, they must comply with all applicable legal regulations and are fully responsible for compliance. If the Exhibitor sells products requiring sanitary or other permits, the Exhibitor must independently obtain these permits and assumes full responsibility for compliance.

Registration and Contractual Relationship

By registering for the fair, the Exhibitor and Organizer enter into a contract for the rental of exhibition space and related services. The Application for Participation is irrevocable and binding. If the Exhibitor withdraws: Written notice must be submitted at least 60 days before the fair.

Cancellation terms:

More than 60 days before the fair: **50%** of the contracted exhibition space price will be charged.

Less than 60 days before the fair: the Organizer reserves the right to charge **100% of the contracted amount**.

If the Exhibitor fails to appear or begin stand construction within the contracted period, it will not be considered a cancellation, and the Organizer retains the right to charge the full contracted amount.

Payment Terms

- a) To confirm the reservation of exhibition space: 30% deposit must be paid within 5 days of reservation, the remaining amount must be paid by **August 1st 2026**
- b) Reservations made **after August 1st 2026** must be paid in full within 5 days
- c) Exhibitors who pay the full amount in a single payment receive a **5% discount** on the stand price
- d) This discount cannot be combined with other discounts
- e) Failure to meet payment deadlines allows the Organizer to **suspend stand construction** or cancel the reservation.

Fair schedule

Entry after official closing time is **not permitted**.

Dismantling stands before the end of the conference program is strictly prohibited

Date	Opening	End of conference program	Fair closing
28.10.2026.	8:30	16:00	20:00
29.10.2026.	8:30	14:00	16:00

Handover and Responsibility for Exhibits

Exhibitors participate **at their own risk**. The Organizer is not liable for theft, damage, or loss of exhibits or equipment.

The Organizer is also not responsible for issues caused by force majeure, technical interruptions or temporary failures of electricity, internet, or infrastructure systems.

The Organizer will provide basic technical infrastructure including internet access, but network speed and stability depend on usage conditions. Installation of exhibits within the allocated stand space is the responsibility of the Exhibitor, unless otherwise agreed.

The exhibitor is required to appoint a responsible person for the receipt of exhibits and equipment. The exhibition space is considered to have been taken over at the moment of delivery of the exhibits or the beginning of stand setup, at which point the Exhibitor is required to report any objections without delay. The Organizer assumes no responsibility for the goods, exhibits, or equipment of the Exhibitor before, during, or after the fair, and all exhibits in the exhibition space are left solely at the Exhibitor's own risk.

Standard Stand Equipment

The purchase of exhibition space includes the **standard inventory** defined in the **Sales Brochure**. Inventory varies depending on the stand size and category.

Additional Inventory and Technical Requests

If exhibitors require equipment beyond standard inventory, they must select from the Organizer's official equipment list:

1. Additional furniture

Specify equipment and placement.

2. TV screens & multimedia

If renting a TV: indicate whether it should be wall-mounted or on a stand.

If bringing your own TV provide:

- dimensions
- weight
- mounting position.

TV availability is limited and allocated on a first-come basis.

The Organizer does not guarantee availability if the request has not been submitted in a timely manner.

Exhibits, Load Limits and Safety Conditions

The Exhibitor must provide:

- dimensions and weight of all exhibits
- precise placement position

If exhibits are mounted on booth panels, panel reinforcement may be charged **€130** per position.

Maximum floor load:

- **500 kg/m²** within expansion zones
- **1.000 kg/m² *** outside expansion zones

The Organizer will provide the Exhibitor with a schematic layout of the exhibition space with clearly marked load zones, in order to avoid misunderstandings and subsequent technical limitations. The Organizer reserves the right to verify the weight and method of installation of exhibits if there is reason to believe that they may exceed the permitted load limits or compromise the safety of the exhibition space.

Dismantling

Dismantling exhibits **before the official closing of the fair** (29 Oct 2026, 16:00) is prohibited.

Violation will result in a **contractual penalty of €1,500 + VAT**.

Additional Services

Exhibitors must specify requirements for:

- additional cleaning of exhibition space
- electricity supply (power required in kW and connection position)
- forklift use (estimated time and duration)

Booth Maintenance

The booth must remain clean and operational throughout the event.

Exhibitors are responsible for proper waste management

Graphic Materials and Booth Design

The Exhibitor will receive technical instructions and a floor plan of the leased exhibition space with clearly defined dimensions and graphic positions prior to the fair. Graphic materials provided by the Exhibitor will be produced and installed in accordance with the submitted preparations, without additional modifications, unless otherwise previously agreed upon in writing with the Organizer.

The Exhibitor is obliged to ensure that:

- match the booth size
- be segmented by panels for **Octanorm stands (S, M, L)**
- follow Organizer technical guidelines

Safety and Technical Regulations

Exhibitors must comply with all safety regulations of the Republic of Croatia, including: fire protection regulations, electrical safety, use of certified equipment and Arena Zagreb facility rules.

Food and beverage may not be sold or distributed without special approval.

Photography and Promotion

The Organizer reserves the right to photograph and record the event, including: booths, logos and exhibits.

These materials may be used for fair promotion and marketing.

Event Integrity

Exhibitors are expected to maintain professional conduct and communication.

If any activity or content: violates regulations, presents safety risks or damages the reputation of the event.

The Organizer reserves the right to remove the content or take appropriate measures.

Deadlines

Deadline for submitting all technical requirements, data, graphics is **Friday, August 1st 2026**.

If a booth is reserved after this date, materials must be submitted **within 10 working days**.

Final submission deadline is **October 18th 2026**.

If materials are not submitted in time, the Organizer will provide standard stand setup only.

In accordance with the display and description in the applicable Technical Document, in accordance with the display in the sales brochure.

By signing this application we confirm participation and accept all terms and prices of the Organizer, we commit to:

- a) Submit the completed application and documentation
- b) Pay the full amount within the deadlines
- c) Respect all rules and treat exhibition infrastructure responsibly

This Application for Participation represents a bilateral contract and obliges the Organizer and the Exhibitor to fulfill all obligations assumed in accordance with the stated conditions.

For additional information regarding stand design please contact:

E-mail: info@zg-gef.com

Exhibitor signature

Date and time


Organizer signature and stamp